

## **WV Board of Landscape Architects Meeting –September 28, 2023**

The meeting opens at 11:30 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

### **11:33-11:35    Opening Statements**

Call to order (John absent)

Previous meeting minutes - Minutes from the previous meeting are approved.

Treasurer's report – delayed.

### **11:35-11:49    Old Business**

Incomplete applications:

Schultz – now complete, license #449 has been issued.

Wittmer - now complete, license #450 has been issued.

McIntyre – still incomplete, Board will contact.

CLARB fees – Need to look into options, ask legislature for help, possibly raising fees (COA fees?). Need to look into what fees are in surrounding states.

Late fees – Kendra has made progress collecting late fees.

Website need updated with licensees and application for licensure.

### **11:49-12:06    New Business**

New applicants:

John Rudolph – no CLARB record, temporary license issued (#451).

William Madsen – application complete, approved, license #452 has been issued.

Andrew Schwartz – application incomplete (no verification of PA license), he has been contacted.

Gowen – application complete, approved, license #453 issued.

Audits – We need to look into performing some CEU audits.

Annual report – Jason is working on it.

The next Board meeting will be in December to review annual report.

Public Comments - There are no public comments.

### **Further Business**

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 12:06.